

TIMARU PRE-ARRIVAL PILOT LADDER DECLARATION

Requirements for Pilot Transfer arrangements are contained within:

- NZ Maritime Rule Part 53
- SOLAS Chapter V Reg 23
- IMO Resolution A.1045(27)
- IMO Pilot Boarding Arrangement Wheelhouse Poster

IMPORTANT:

Failure to provide compliant transfer arrangements may result in your ship being delayed or having pilotage cancelled with associated cost implications.

Prior to arriving, please forward copies of:

- Combination ladder wire certificates
- Pilot ladder certificates
- Photos of the corresponding ladder plate

to:

pilots@primeport.co.nz

Further information may be requested as required.

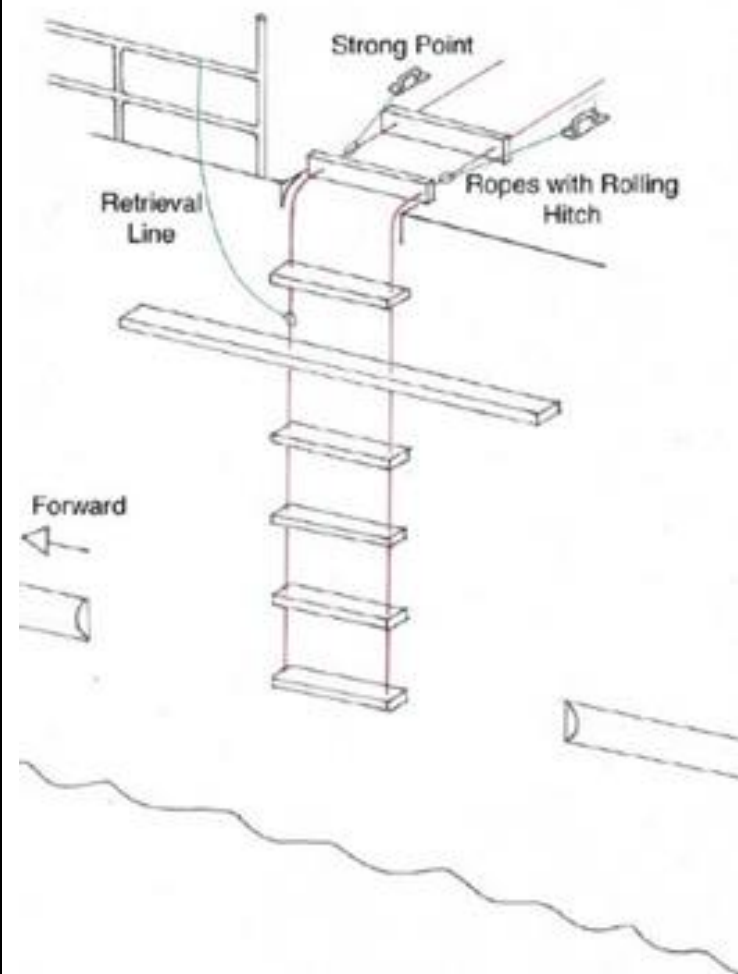
Vessels making regular calls to PrimePort Timaru are required to submit a declaration at intervals not exceeding six (6) months.

All vessels may be subject to random inspection of transfer arrangements while alongside.

Rigging – for ladders in all instances

Key Points – All Configurations

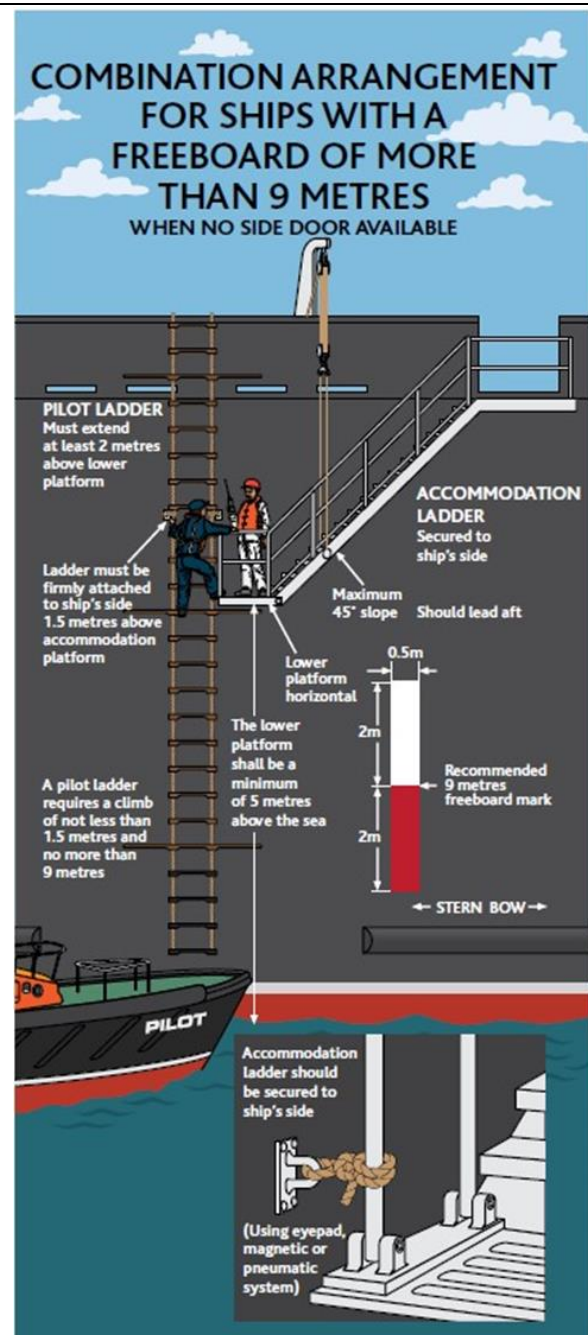
- Ladders are to be fixed to designated and rated deck strong points with the use of 2 x 24kN manila ropes directly attached to each side rope by means of a rolling hitch. Use of shackles bars or deck tongues on side ropes or steps are non-compliant.
- Manropes are to be fixed to rated strong points and are to pass through eyes at the top of handhold stanchions. Use of railings or other fixings not designed for purpose are non-compliant.
- Tripping / recovery lines – if used – are to lead forward and be made fast at or above the bottom spreader.
- The ladder and manropes are to be at the correct height above the water to avoid fouling or damage from the Pilot Launch.
- Rigging of transfer arrangements and Pilot Transfer operations are to be supervised by an Officer with direct communication with the Bridge.
- The boarding arrangement is to be appropriately lit at nighttime with a forward facing light.



Combination Ladders

Key Points – point of access 9.0m or more above the water

- Lower platform of combination ladder must be no less than 5.0m above the water level.
- Lower platform of combination ladder must be level and have **both inboard and outboard stanchions fitted**.
- Lower platform of combination ladder is not to overlap the pilot ladder – the horizontal distance between the ladder and the platform should be 0.1-0.2m.
- Pilot ladders are to extend at least 2.0m above the lower platform of the combination ladder.
- Pilot ladders are to be fixed to the ship side 1.5m above the lower platform of the combination ladder.
- Pilot ladders are to be fixed to the ship side 1.5m above the lower platform of the combination ladder.
- Manropes are to be passed behind the side ropes of the ladder 1.5m above the lower platform of the accommodation ladder.
- **Combination trapdoor arrangements are non-compliant** and will need additional supporting photos. Approval may be required from Maritime New Zealand.



Masters Pilot Transfer Pre Arrival Declaration

What is the date of manufacture of the ladder?		
	Yes	No
The transfer arrangement can be rigged according to the advice above? If not, please outline below.		
For ladders older than 30 months – strength test certificates are available and are ladders appropriately marked as having undergone required strength testing?		
Complete records are available of all checks and maintenance carried out on the ladder?		
Ladders and manropes are stored in a non-compromising environment i.e. stored dry, out of direct sunlight and isolated from solvents, paints, cleaning or other chemicals?		
Ladder steps, side-ropes and manropes are clean, free of grease, oil and dust / cargo residue?		
All chocks, lashings, whippings are in place, in good condition and with steps evenly spaced and level?		
Side and manropes have no knots, splices or shackles and have no visible signs of aging or damage?		
Steps and spreaders are in good condition with no splits or cracks. There are no more than two (2) replacement steps?		
Are there any design or vessel features preventing compliant rigging of pilot transfer arrangements? If so, please outline below.		
Details of boarding arrangement non compliances:		

I, Captain _____, Master of the vessel _____ confirm that all information requested has been provided regarding the Pilot Transfer arrangements for my vessel. I confirm that the transfer arrangements for my vessel are well maintained and are in good condition. I confirm that the transfer arrangements can be rigged in accordance with all appropriate conventions and above guidelines, any non-compliances otherwise have been declared and outlined above.

Signed: